Editing
Students
Contact Information and Password

Students

Add New Student

Student Name	TE ID	Exp. Inst.	Imp. Inst.
dodson, janet	1234	Tuition Exchange (The)	HBP
Dodson, Testing	1375	TE TEST SITE	Tuition Exchange (The)
Doe, John J	1111	TE TEST SITE	Tuition Exchange (The)
Fields, Test	1234	Tuition Exchange (The)	TE TEST SITE
Holman, Test	1234	Tuition Exchange (The)	TE TEST SITE
Robb, Caroline	9876	Tuition Exchange (The)	XP - Council of Independent Colleges - XP
Test, Heather	0123	Tuition Exchange (The)	TE TEST SITE
Test, Testing	0123	XP - Associated Colleges of the South - XP	Tuition Exchange (The)
Testing, Test	1234	Tuition Exchange (The)	TE TEST SITE
TESTY, Mary	1234	Tuition Exchange (The)	HBP

Click on the student you want to update.

Students

TE ID   1234

Last Name   dodson

First Name   janet

Address   3 Bethesda Metro Station
     Bethesda, MD 20814

Email   jkhd76@gmail.com

Parent   C Norman Hanson

Parent Email   jdodson@tuitionexchange.org

Entry Class   Freshman

Entry Semester   Fall 2014

Student Expires   Fall 2018

Program Option   ● Traditional ○ Double Credit Program (*$35 fee*) What is this?

Importing Institution (School Student will Attend)
HBP (XP)

[Submit Info]   [Drop Student]

[Delete Student]

Please make sure the student's full First name is provided

If you discover a student is NO longer TE eligible and has been enrolled select DROP STUDENT. This sets the student's Expiration date to the end of the next term.

In the case of an incorrect expiration date – please contact TE Central (jdodson@tuitionexchange.org)
Please be sure to provide the student's TE ID and the correct Expiration date.

If you discover a student HAS NEVER enrolled – select DELETE STUDENT.
This eliminates the student from the database.